Town of Gainesville Public Library

Board Meeting of September 9, 2024

The meeting was called to order by Joyce Norman, Chairman at 6:03 pm and the roll call of those present taken.

Present:  Joyce Norman

  Kaitlyn De Jesus

  Sue Randall

  Becky Mann

     Carl Jines (Town of Gainesville Board)

Non-members:

Danielle McCoy

Jessica Grasby

The quorum of members was reached. The pledge of Allegiance started the meeting.

Kaitlyn De Jesus read the minutes from the August Building Sale meeting. A motion to accept the minutes was made by Sue Randall; Seconded by Kaitlyn De Jesus; Yeas ALL; Nays NONE.

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Joyce Norman, Chairman Report:

* Time sheets
* If the quorum isn’t able to be met for the September Budget Process meeting we will set up a meeting with Justin from Baldwins.
* Budget Meeting will take place September 30 at 3pm.
* Penny saver ad ran for two consecutive weeks, please add Library phone number to the ad.
* Policy meeting with Kaitlyn on Monday, September 16, at 12pm.
* Becky will order a big binder for Policies, must organize a little better.

A motion to have Ted Mann sand, stain, and fix up the Libraries sign out front at no charge was made by Kaitlyn De Jesus; Seconded by Sue Randall; Yeas All; Nays NONE.

Becky Mann, Director Report:

* Circulation was 501.
* Bills $684.51.
* Will contact Ever Green about the inventory for Library.
* John Ebner will do the overhang October 1, will ask if he does painting as well.
* No update from Vox/Wonder books.
* Grandparents’ day was Saturday, 7 kids and 4 adults came.
* National Fuel and The Town don’t foresee any changes in the bills for the 2025 year.
* The carpet people recommend the carpets being done in March and September.
* Studio Café will come in October to do a seascape painting for kids and adults, it will cost $10 for participants. The library provides the canvas for $30 and paint. The library already has the paint and supplies. Except Canvas, Becky believes it will cost the Library about $30 to get them from the Dollar store.
* Studio Café will come again in February to do a mug craft. It will cost participants, adults $35 and kids $25.

Kaitlyn De Jesus, Secretary Report:

* Building sale minutes added to website.
* August minutes added to website.
* Flyer made for Trunk or treating and put on Facebook so patrons know we will be participating in that.
* Put a notice on the Libraries website stating we will be closed for the afternoon hours on Halloween due to participating in the Trunk of Treat.
* Flyer made stating we are looking for Board members and took to the Poat Office in Silver Springs.
* Updated tutor policy on the website.

A motion to get a donation of cookies from Creative Food Ingredients in Perry to hand out during Halloween Trunk or Treat was made by Kaitlyn De Jesus; Seconded by Sue Randall; Yeas ALL; Nays NONE.

Vouchers of $684.51 were presented for review. The cash drawer and petty cash holdings were presented for verification.  Kaitlyn De Jesus did a review of the transactions for July. A motion was made by Kaitlyn De Jesus; Seconded by Sue Randall; Yeas ALL; Nays NONE.

A motion to adjourn the meeting at 6;56 pm was made by Kaitlyn De Jesus; Seconded by Sue Randall; Yeas ALL; Nays NONE.

Next Board Meeting October 14 at 6pm

Policy Meeting September 16 at 12pm

Start Budget Process September 30 at 3pm

Respectfully submitted: Kaitlyn De Jesus