**TOWN OF GAINESVILLE PUBLIC LIBRARY, SILVER SPRINGS, NEW YORK**

**Board of Trustees Code of Ethics**

Amended by the Board of Trustees: 9/26/2024

In my role as a Trustee of the Geneva Public Library Board, I will adhere to and advocate, to the best of my knowledge and ability, the following principles and responsibilities governing professional conduct and ethics:

As a Trustee, **I will**:

* Listen carefully to other Trustees;
* Respect the opinion of my fellow Trustees;
* Respect and support the majority decision of the Board of Trustees (“the Board”);
* Recognize that all authority is vested in the full Board only when it meets in legal session;
* Keep well-informed about developments relevant to issues that may come before the Board;
* Participate actively in Board meetings and actions;
* Bring to the attention of the Board any issues that I believe will have an adverse effect on the Library or those we serve;
* Refer complaints to the proper level of the chain of command;
* Recognize that my job is to ensure that the Library is well-managed, not to manage the Library;
* Represent all those whom this Library serves and not a particular special interest group;
* Do my best to ensure that the Library is well-maintained, financially secure, and continually operating in the best interest of those we serve;
* Always work to learn how to do my job better;
* Declare conflicts of interest between my personal life and my position on the Board, and abstain from voting when appropriate.

As a Trustee, **I will not**:

* Criticize fellow Trustees for their opinions, in or out of Board meetings;
* Use the Library for my personal advantage or that of my friends or relatives;
* Discuss the confidential proceedings of the Board outside of meetings;
* Promise how I will vote on any issue before a meeting;
* Interfere with the duties of the Executive Director or undermine their authority with employees.

**Signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Name**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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