Town of Gainesville Public Library

Board Meeting of August 29, 2024

The meeting was called to order by Joyce Norman, Chairman at 10:00 am and the roll call of those present taken.

Present:  Joyce Norman

   Kaitlyn De Jesus

   Sue Randall

   Becky Mann

     Carl Jines (Town of Gainesville Board)

The quorum of members was reached. The pledge of Allegiance started the meeting.

Kaitlyn De Jesus read the minutes from the July meeting. A motion to accept the minutes was made by Sue Randall; Seconded by Kaitlyn De Jesus; Yeas ALL; Nays NONE.

Joyce Norman, Chairman Report:

* Becky will place on going Ad in Penny saver looking for Trustees
* Kaitlyn will make a flyer for the Post Office for Silver Springs and Gainesville about needing more Board Members
* Becky will get Budget for next month from Baldwins
* Becky will prepare her needs and % increase of bills and utilities For 2025
* Review of survey copies to trustees for review
* Building Sale review of contacts
* Ask for fair update
* Civil service to present to commission For test
* Tour of storage area and outside building for needs and discussion of Grant monies. Becky will call NYS for checking possibilities if acceptable

Becky Mann, Director Report:

* Circulation was 530.
* Bills $2615.54
* The Summer Reading Party was on August 17, 20 children signed up, six came to the party.
* Following up on the construction grant.
* Grant put in for Vox\Wonder Books (Audio reading books)
* Catherine will come in and train Becky on cataloging books, Becky will then train the page.
* September 7th the Library will be open again on Saturdays.
* Storytime for all ages will begin on Tuesday, September 10th at 11 am for the remainder of the school year.
* Spoke with Rebecca at Castile Library and she will help when the time comes for Summer Meals next year with the process.
* Carpet was cleaned, recommended to happen twice a year.
* Kaitlyn and Becky would like to participate in the Village of Silver Springs Trunk or Treat this year.

A motion was made to participate and close the afternoon hours of the Library on Thursday, October 31, 2024, was made by Sue Randall; Seconded by Joyce Norman; Yeas ALL; Nays NONE.

Kaitlyn De Jesus, Secretary Report:

* Will Write Policy for Donating to the Library
* Checking with Baldwin on donating monies for policy accuracy
* July minutes added to the Website

Vouchers of $2,615.54 were presented for review. The cash drawer and petty cash holdings were presented for verification.  Kaitlyn De Jesus did a review of the transactions for June. A motion was made by Kaitlyn De Jesus; Seconded by Sue Randall; Yeas ALL; Nays NONE.

Next Board Meeting September 9 at 6pm

Start Budget Process September 30 Time to be Determined

Respectfully submitted: Kaitlyn De Jesus