Town of Gainesville Public Library

Board Meeting of July 08, 2024

The meeting was called to order by Joyce Norman, Chairman at 6:05 pm and the roll call of those present taken.

Present:  Joyce Norman

  Kaitlyn De Jesus

  Sue Randall

  Becky Mann

     Carl Jines (Town of Gainesville Board)

Non-members: Tori Lundy

The quorum of members was reached. The pledge of Allegiance started the meeting.

Kaitlyn De Jesus read the minutes from the June meeting. A motion to accept the minutes, with some changes, was made by Sue Randall; Seconded by Joyce Norman; Yeas ALL; Nays NONE.

A motion to get the carpets cleaned was made by Sue Randall; Seconded by Kaitlyn De Jesus; Yeas ALL; Nays NONE.

Joyce Norman, Chairman Report:

* Budget Awareness
* Yard Sale Days
* Blank Budget prep by Baldwins
* Policy meeting need to be combed through for nepotism
* Kaitlyn will be picking up any responsibilities from July 14 to July 16
* Geneva “Training for Employee” book- get a co0py and change it from Geneva to Gainesville
* Geneva Hire policy- Kaitlyn will retype
* Meeting in Nunda with Baldwin- Motion tabled for now.

Becky Mann, Director Report:

* Circulation was 448
* Bills $8,679.50
* Working on finalizing Grant, had some computer issues
* New computers have been delivered, 2 have been hooked up
* Ordered a small printer for the director’s desk, old one broke
* Museum passes have been ordered
* Basket raffle shelved 18 kids signed up for summer reading
* Going to contact Castile and Perry Library to get more information about summer meals

Kaitlyn De Jesus, Secretary Report:

* Town’s policy book is finished
* Attended a Trustee Education zoom

Vouchers of $8,679.50 were presented for review. The cash drawer and petty cash holdings were presented for verification. Kaitlyn De Jesus did a review of the transactions for May. A motion was made by Kaitlyn De Jesus; Seconded by Sue Randall; Yeas ALL; Nays NONE.

A motion to adjourn the meeting at 7:20 pm was made by Kaitlyn De Jesus; Seconded by Sue Randall; Yeas ALL; Nays NONE.

Policy Meeting July 29 at 12 pm

Building Sale Discussion August 26 at 12

Start Budget Process September 30 Time to be Determined

Next Board Meeting August 12, 2024, at 6pm

Respectfully submitted: Kaitlyn De Jesus