Town of Gainesville Public Library

Board Meeting of May 13, 2024

The meeting was called to order by Joyce Norman, Chairman at 5:56 pm and the roll call of those present taken.

Present: Joyce Norman

 Kaitlyn De Jesus

 Sue Randall

 Mary Mann

 Becky Mann

 Carl Jines (Town of Gainesville Board)

The quorum of members was reached. The pledge of Allegiance started the meeting.

Kaitlyn De Jesus read the minutes from the April meeting. A motion to accept the minutes was made by Sue Randall; Seconded by Mary Mann; Yeas ALL; Nays NONE.

Joyce Norman, Chairman:

* New Bylaws
* Voting at Letchworth School for Proposed Annual School Budget 2024-2025 Tuesday, May 21, 2024- Noon to 9:00 PM
* Kaitlyn will be taking all questions and concerns from May 20- June 1.

A motion to accept new bylaws is made by Kaitlyn De Jesus; Seconded by Sue Randall; Yeas ALL; Nays NONE.

A motion to put any Board Meeting time change in Harold and Penny Saver for one week was accepted by Mary Mann; Seconded by Sue Randall; Yeas ALL; Nays NONE.

Construction Updates

* Roof Done
* Waiting for final bill to fill out FS10 paperwork.

Becky Mann, Director Report:

* Circulation was 456.
* A new Page has been hired.
* New computers have been installed and a new laptop is at the library.
* Printer is fixed.
* Kindness book reading there was 4 kids and 2 adults.
* Earth Day Craft there were 5 kids.
* Mother’s Day was a take and make craft, 7 kids took those.
* May Day craft had 4 kids.
* Would like to get a quote for carpet cleaning.
* Planning Storytime with Sue Rohauer, it will be cat themed.
* Working on Summer Reading Program.

A motion to 4 remaining computers (two public and two staff) was accepted by Mary Mann; Seconded by Kaitlyn De Jesus; Yeas ALL; Nays NONE.

Vouchers of $4001.84 were presented for review. The Petty Cash and Cash Drawer holdings were resented for verification. Kaitlyn De Jesus did a review of the transactions for March 2024. A motion was made to accept by Kaitlyn De Jesus; Seconded by Kaitlyn Mary Mann; Yeas ALL; Nays NONE.

Kaitlyn De Jesus, Secretary Report:

* Policies added to website: Continuing Education, Incident Report, Cybersecurity, Bill of Rights, Programming Guidelines, and Retention.
* April Minutes were Added.
* Attended a Trustee Education Follow Up Zoom on April 11, 2024.

A motion to adjourn the meeting at 7:00 pm was made by Kaitlyn De Jesus; Seconded by Sue Randall; Yeas ALL; Nays NONE.

Next Board Meeting is June 10, 2024, 2024, at 6 pm.

Respectfully summited: Kaitlyn De Jesus