Town of Gainesville Public Library

Board Meeting of 15, 2024

The meeting was called to order by Joyce Norman, Chairman at 12:05 pm and the role call of those present taken.

Present: Joyce Norman

 Kaitlyn De Jesus

 Sue Randall

 Mary Mann

 Becky Mann

 Carl Jines (Town of Gainesville Board)

The quorum of members was reached. The pledge of Allegiance started the meeting.

Kaitlyn De Jesus read the minutes from the March meeting. A motion to accept the minutes was made by Mary Mann; Seconded by Sue Randall; Yeas ALL; Nays NONE.

Becky Mann, Director Report:

* Circulation was 520.
* Pinecone craft was cancelled due to not enough people being interested.
* 30 kids and 40 parents were present for the Easter Hut and celebration.
* Mural making class had 1 kid and 4 adults. Weather affected others coming.
* Earth day snack and craft is planned for April 22.
* Kindness activities planned for April 25.
* 4 Computers and 1 laptop have been ordered. 4 more computers need to be ordered.
* Submitted tax exempt to Amazon, haven’t heard anything back.
* 4 applications have been sent in for the Page position, interviews will be held soon.

Roof Updates

* Materials will start coming next week, cones will be placed around materials.
* Weather permitting when it will start.

Annual meetings need to be changed per OWWL from February to November or December in Bylaws.

A Motion to change the Annual meeting in bylaws from February to November is approved by Kaitlyn De Jesus; Seconded by Sue Randall; Yeas ALL; Nays NONE.

A motion to change monthly meetings from 1pm to 6pm in hopes we will receive more Board Members was approved by Kaitlyn De Jesus; Seconded by Mary Mann; Yeas ALL; Nays NONE.

A motion in the event of not enough members to serve offices the vice chair position can remain empty per OWWL.

A Motion to approve the vice chair officer be left vacant in the event of not enough trustees is approve by Kaitlyn De Jesus; Seconded by Mary Mann; Yeas ALL; Nays NONE.

In the Event the president is not available for meeting and no vice chair is in position another seat officer may chair a meeting.

A Motion to approve this made by Sue Randall; Seconded by Kaitlyn De Jesus; Yeas ALL; Nays NONE.

A Motion to remove a trustee from a committee by majority vote of board. Motion made by Kaitlyn De Jesus; Seconded by Sue Randall; Yeas ALL; Nays NONE.

Zoom Harassment training on March 19th was done by Sue Randall, Kaitlyn De Jesus, and Becky Mann.

A copy of the tax cap of 2% of the school tax letter was received by the Library.

Vouchers of $2,135.43 were presented for review. The Petty Cash and Cash Drawer holdings were presented for verification. Kaitlyn De Jesus did a review of the transactions for February 2024. A motion was made to accept by Mary Mann; Seconded by Kaitlyn De Jesus; Yeas ALL; Nays NONE.

Kaitlyn De Jesus, Secretary Report:

* Policies added to website: Website under construction, Photo release Form, Local History Collection, Removal of Trustee\, and Americans with Disabilities Act.
* March Minutes.

A motion to adjourn the meeting at 1:45 pm was made by Sue Randall; Seconded by Mary Mann; Yeas ALL; Nays NONE.

Review Committee April 29, 2024, at 12pm.
Next Board Meeting is May 13, 2024, at 6 pm.

Respectfully summited: Kaitlyn De Jesus