

TOWN OF GAINESVILLE PUBLIC LIBRARY
BOARD MEETING OF SEPTEMBER 11, 2023

The meeting was called to order by Joyce Norman, Chairman at 6:01 p.m. and the roll call of those present taken.

Members present: Joyce Norman
Sue Randall
Mary Mann
Jane Stephens, excused by illness
Non-members: David Granger, Town Supervisor
Becky Mann, Library Director
Outside members: Kaitlyn Dejesus

A quorum of members was reached. The Pledge of Allegiance started the meeting with a moment of silence taken in observance of the 911 victims and survivors.

The secretary read the August minutes; a motion to accept the minutes as read was made by Joyce Norman, seconded by Sue Randall. The motion was carried. Yes ALL No NONE Abstained NONE

David Granger, Supervisor: The current bank statement will be sent to the library director for board review.
The Mayor of Silver Springs stated work on the Church Street sidewalk will proceed in the following weeks as the work load permits to raise the sidewalk to a level position. .
Plans to remove the squirrel from the building are in place.

Becky Mann, Liberty Director: The circulation for the month was 697. There was no response from the public to the Grandparent's Day held at the library. The director and reader plan to repeat for 2024 with advertising changes.
The vacuum cleaner is in need of replacement; a motion was made by Mary Mann to approve \$300 for the purchase, seconded by Sue Randall. The motion was carried. Yes ALL No NONE Abstained NONE
Quay Shutt has been hired to fill the open library position. Training has started and a work schedule will be established.
The Harassment and Discrimination Annual Training Webinar was held at the Bliss Library. This was attended by Mary Mann, Kaitlyn Dejesus, Quay Shutt and myself meeting the NYS mandated training.
A storytime with craft program by Laurie Wilcox is to be held in October and is in the planning stages.
The library is planning an Autumn Celebration for the upcoming 2023 Halloween Day.

Sue Randall, Treasurer: Vouchers of \$1135 were presented for review and approval. A motion made by Mary Mann, seconded by Joyce Norman to accept the vouchers as presented. The motion was carried. Yes ALL No NONE
The Petty Cash and Cash drawer holdings were presented for verification. A motion made by Mary Mann, seconded by Joyce Norman to accept the verification as correct. Motion carried. Yes ALL No NONE

Joyce Norman, Chairman: The Charter Change Request was signed and witnessed at the Village of Silver Springs by a Notary and mailed to the NYS Dept. of Education. A card confirming the receipt of this request by the NYS Dept. of Education has been received.

As Chairman I attended a meeting on Grant-Writing at the Arts Council, Perry to learn of opportunities available to libraries for grant funds.

Thoughts and discussion of funds are necessary to complete a Budget for 2024 with all board members and director taking part to obtain a proper budget.

A motion to adjourn the meeting at 7:18 p.m. was made by Sue Randall, seconded by Mary Mann. Motion carried Yes ALL No NONE

The next meeting to be held OCTOBER 9, 2023 at 6:00p.m.