

## TOWN OF GAINESVILLE PUBLIC LIBRARY, SILVER SPRINGS, NEW YORK

### · PANDEMIC ILLNESS & RESPONSE

The Town of Gainesville Public Library will follow the guidelines put forth by NYS Department of Health.

- Ensure 6ft distance between personnel, unless work activity requires a shorter distance, personnel must then wear acceptable face coverings.
- Limit in-person gatherings, use tele- or video-conferencing whenever possible; essential in-person meetings will be held in open, well-ventilated spaces with social distancing and face masks as much as possible.
- Employees will provide employees with acceptable face coverings.
- Encourage gloves, stress to all the use of sanitizers and washing hands.
- Stress hygiene and sanitations requirements from the CENTER FOR DISEASE AND PREVENTION and DEPARTMENT OF HEALTH.

The Websites for OSHA, DOH, and the CDC will be checked often for updates on the situation and advice on what to do as it increases and decreases.

The CDC Centers for Disease Control and Prevention has provided instructions on how to **clean and disinfect your facility**. These instructions will be followed cleaning frequently during the pandemic illness. The Pioneer Library System has provided instructions of Sanitizing Electronic Devices. These instructions will be followed before library electronics are used by patrons or staff.

Personal Protective Equipment, patron procedures on using Library Services, will be consulted and results put in place.

The Employee Health Screening will be put in practice. The Town of Gainesville Public Library's mission is concerned with the health and safety of library staff and patrons at all times. The Board of Trustees has adopted this policy to:

- comply with NY Forward,
- to provide guidelines for continuous health screening process for staff,
- To reduce the risk of infection, in, around, and on library facilities, materials, and equipment for library staff and patrons.

The Town of Gainesville Public Library will adhere to the NY HERO ACT MODEL AIRBORNE INFECTIOUS DISEASE EXPOSURE PREVENTION PLAN .

The Library will consult the latest information from the CDC, OSHA, NYS DEPARTEMENT OF HEALTH, all reopening mandates in NY FORWARD, and the PIONEER LIBRARY SYSTEM REOPENING PLAN.