

**Town of Gainesville Public Library  
Board Meeting of December 11, 2023**

The meeting was called to order by Joyce Norman, Chairman at 1:10 pm and the roll call of those present taken.

Members present: Joyce Norman  
Sue Randall  
Mary Mann  
Jane Stephens  
Kaitlyn De Jesus

A quorum of members was reached. The pledge of Allegiance started the meeting.

Joyce Norman, Chairman:

The roof applicants were reviewed, and a motion was made by board members to have the town review and suggest preferred vendor to do the partial replacement roof before board members make a choice. A motion made by Kaitlyn De Jesus; seconded by Mary Mann; Yeas THREE; Nays NONE; Abstained TWO.

The budget for 2024 has not yet been approved.

Sue Randall, Treasurer:

Vouchers of \$1364.05 were presented for review. The voucher for Carolyn Lyons, \$70.00, was missing and will be signed once Becky Mann has it ready. A motion made by Mary Mann; Seconded by Kaitlyn De Jesus; Yeas ALL; Nays NONE.

The Petty Cash and Cash Drawer holdings were presented for verification. A motion made by Mary Mann; Seconded by Kaitlyn De Jesus; Yeas ALL; Nays NONE.

Sue Randall and Kaitlyn De Jesus did a review of transactions for October 2023. The only transaction in question is a double posting from Knowbuddy Resources for voucher #17 \$622.92, printed 2\14\2023 and 3\20\2023. Checking on the double posting with Becky Mann. Motion to accept treasure report by Mary Mann; Seconded by Jane Stephens; Yeas ALL; Nays NONE.

Becky Mann, Library Director:

Becky was out sick due to illness.

A motion to adjourn the meeting at 2:29 pm was made by Jane Stephens; seconded by Joyce Norman; Yeas ALL; Nays NONE.

The next meeting will be held January 8, 2024, at 1 pm.

Respectfully submitted: Kaitlyn De Jesus